

EVADES 2007



X ANIVERSARIO

CURSO	INGLES TECNICO PARA COMERCIO EXTERIOR
CODIGO	14

FECHAS	Del martes 24 de julio al viernes 3 de agosto	HORARIO	16:00 a 20:00
DURACION	36 h	INSCRIPCION	150 €

CONTENIDOS FORMATIVOS:

- Unit 1: Making contacts in foreign business today. Letter Writing. Fax and email. Getting acquainted.
- Unit 2: Negotiating a price. Incoterms. Questioning Costs.
- Unit 3: Packing and delivery. Transportation. Shipping. Insurance.
- Unit 4: Payment. Different methods. Requesting credit. Requesting and demanding payment. Payment in international trade. Baking terminology.
- Unit 5: Orders. Placing orders. Acknowledging orders. Advising of despatch.
- Unit 6: Claims. Solving Problems. Complaints. Apologising.
- Unit 7: Applying for a job. Curriculum vitae design. Making presentations.

Se requiere conocimientos previos de inglés.

IMPARTE:

ORGANIZACION

THE BRITISH OWL

FORMADOR

Sara Patricia Rodríguez-Trelles Moreno